

**University Federal of Rondonópolis
Pro-Rector's Office of Teaching of Postgraduate
Studies and Research IV Postgraduate Exhibition**

**INSTRUCTIONS GENERAL TO STUDENTS FROM THE UNIVERSITY FEDERAL
FROM RONDONOPOLIS - UFR**

I. PROGRAMS OF POSTGRADUATE STUDIES STRICT SENSU

- All students of Stricto Postgraduate courses Sensu of the Federal University of Rondonópolis (UFR), must, **mandatorily**, register, submission and presentation of works in the IV Show of Stricto Sensu Postgraduate Studies, available to students who entered in 2024;
- Registrations and Abstracts must be submitted exclusively by students through the Google Forms Platform (<https://forms.gle/hDd37TK9gN4L9taQ8>) from **09/02/2024 to 09/30/2024**.
- Before submitting the abstract, the student should forward it to the advisor for corrections. Model available at [\[link\]](#);
- The supervisor must sign the **Letter of Consent**, which will be attached to the Google Form (<https://forms.gle/hDd37TK9gN4L9taQ8>) in PDF format at the time of submission. Model available at [\[link\]](#);
- If the student is unable to attend, the advisor must justify the absence via the SEI process to the Directorate of Graduate Studies (PROP GP-DPG) by **October'11 2024**;
- During the work presentation, the supervisor must be present.

II. PROGRAMS OF POSTGRADUATE STUDIES LATO SENSU

- All students of the Lato Sensu Postgraduate courses at the Federal University of Rondonópolis (UFR) will be able to register, submit and present work at the IV Postgraduate Exhibition. However, it is not a mandatory action;
- Registrations and abstracts must be made **exclusively** by the student through the Google Forms Platform (<https://forms.gle/hDd37TK9gN4L9taQ8>) between **September'02 2024 and September'30 2024** ;
- Before submitting the abstract, the student should forward it to the advisor for corrections. Model available at [\[link\]](#) ;
- The supervisor should sign the Letter of Consent, which will be attached to the Google Form (<https://forms.gle/hDd37TK9gN4L9taQ8>) in PDF format at the time of submission. Template available in [\[link\]](#) ;
- The student's presentation is optional. Still, if the student chooses to present, they must record a video of up to 3 (three) minutes presenting their

work and forward the access link via Google Form (<https://forms.gle/hDd37TK9gN4L9taQ8>) **between 09/02/2024 and 09/30/2024**, according to the instructions for preparing the video.

INSTRUCTIONS GENERAL TO STUDENTS EXTERNAL THE FEDERAL UNIVERSITY OF RONDONOPOLIS - UFR

I. Stricto Sensu and Lato Sensu Postgraduate Programs

- Registrations and submission of abstracts must be made **exclusively** by the student through the Google Forms Platform (<https://forms.gle/hDd37TK9gN4L9taQ8>) between **September'02 2024 and September'30 2024** ;
- Before submitting the abstract, the student should forward it to the advisor for corrections. Model available at [\[link\]](#);
- The supervisor should sign the Letter of Consent, which will be attached to the Google Form (<https://forms.gle/hDd37TK9gN4L9taQ8>) in PDF format at the time of submission. Template available in [\[link\]](#);
- The student's presentation is optional. Still, if the student chooses to present, they must record a video of up to 3 (three) minutes presenting their work and forward the access link via Google Form (<https://forms.gle/hDd37TK9gN4L9taQ8>) **between September'02 2024 and September'30 2024**, according to the instructions for preparing the video.

INSTRUCTIONS GENERAL TO SUBMISSION OF ABSTRACTS

The submission of abstracts must be done **exclusively by the student**, through the Google Forms Platform (<https://forms.gle/hDd37TK9gN4L9taQ8>), in the period from 09/02/2024 to **09/30/2024**, following the step by step described below:

1. Access Google Forms via the Link: (<https://forms.gle/hDd37TK9gN4L9taQ8>);
2. Fill in all the requested information;
3. Attach the summary file in doc or docx format;
4. Attach the file of the Letter of Consent, signed by the advisor, in PDF format.
5. Attach the link of the video produced to the presentation (optional), according to the instructions for making the video.

INSTRUCTIONS GENERAL TO MANUFACTURING OF POSTERS AND PRESENTATION

The poster should be made with a node size of 90cm x 120cm (width x height); the student must follow the poster model available at [link].

The posters will be presented in the node lobby of Block AND from the UFR on **11/05 and 11/06/2023**.

The full timeline from the IV Show of Postgraduate Studies Strict Sensus is available to the entire academic community on the event's official page.